



ANNEXURE B: TECHNICAL EVALUATION CRITERIA

1. Phase 1: Mandatory Technical Requirements

The service provider must indicate their compliance/ non-compliance to the following requirements and submit supporting documents/certifications. The bidder must respond in the format below, where additional information is provided/ attached somewhere else; such information must be clearly referenced.

It must be noted that failure to meet any of the mandatory technical requirements below will result in a bidder being disqualified from further evaluation.

Mandatory requirements	Comply	Not Comply
<p>1. The bidder's project team (Architect(s)) assigned to each of the Enterprise Architecture (EA) domains below must be certified with a TOGAF EA Framework or Zackman EA Framework or an equivalent framework.</p> <ul style="list-style-type: none"> • Business • Applications • Data • Technology <p>Bidder must submit as proof valid certificates (in all EA domains) for their proposed architect(s)</p>		
<p>Substantiate / Comments (i.e., bidder to mention page number(s) in the proposal where supporting documents can be found)</p>		
<p>2. The bidder's team lead must be certified.</p> <ul style="list-style-type: none"> • If team lead is a project manager, they must have a project management certification (i.e., PMP, CAPM, Prince2 or equivalent certificate) • If the team lead is an architect, they must be TOGAF framework/ Zackman EA Framework certified. <p>Bidder must submit a valid certificate as proof</p>		
<p>Substantiate / Comments (i.e., bidder to mention page number(s) in the proposal where supporting documents can be found)</p>		



<p>3. The bidder must have at least one (1) team member who is a Certified Information Systems Security Professional (i.e., CISSP/CISM or an equivalent certificate)</p> <p>Bidder must submit a valid certificate as proof</p>		
<p>Substantiate / Comments (i.e., bidder to mention page number(s) in the proposal where supporting documents can be found)</p>		
<p>4. The bidder or any of their consortium members must be a certified implementation partner for all these providers:</p> <ul style="list-style-type: none"> a. SAP b. VMware or Hyper V c. Cloud provider (Amazon or Microsoft) <p>Bidder must submit as proof a partnership letters/ certificate.</p>		
<p>Substantiate / Comments (i.e., bidder to mention page number(s) in the proposal where supporting documents can be found)</p>		



2. Phase 2: Technical Evaluation

Bidders will be evaluated according to the technical evaluation criteria below. The minimum technical Threshold is **75%**.

It must be noted that if the Bidder fails to meet the 75% minimum functionality/technical threshold, the bidder will be disqualified and not evaluated further.

2.1 EXPERIENCE OF THE COMPANY - IT ARCHITECTURE ANALYSIS, DESIGN AND SYSTEM INTEGRATION

Bidder must demonstrate proven experience in successfully executing end-to-end delivery of IT Architecture Analysis and Design deliverables, particularly for IT modernization, transformation, and mergers.

Bidders are required to provide reference letters with details of similar and/or relevant assignments or projects completed in the past ten (10) years.

The reference letters must be dated, signed by the client and on a client's letterhead, and include contactable details.

Note: the following scoring matrix will be used to evaluate this criterion:

Evaluation Criteria	Document as Evidence	Score	Weighting %
5 or more relevant references	Reference letters	5	25%
4 relevant reference letters		4	
3 relevant reference letters		3	
2 relevant reference letters		2	
1 relevant reference letter		1	
0 relevant reference letters		0	



2.2 BIDDERS METHODOLOGY/ PROJECT APPROACH

Bidders must provide a detailed proposal of their methodology/ project approach to be used to carry out the full scope of work. Bidders should demonstrate their knowledge and understanding of IT transformation methodologies and roadmaps.

The proposal must include, but not be limited to, the following:

- A demonstration of how the bidder will deliver this project in line with the scope of work.
- How the bidder will design an optimal IT architecture for the SANPC in the context of Group Shared Services enablement and SANPC core business operations.
- An outline of how the bidder will ensure efficient end-to-end execution of the Target IT Architecture Analysis and Design. Moreover, this must include the key activities and dependencies to define the migration plan, methodologies, including any relevant case studies or practical examples.
- An overview of how IT transformation best practices will be incorporated.
- Detail on how the bidder will de-risk Implementation across various areas, including potential IT service interruptions, timelines, and cost efficiencies.
- How the bidder will support the implementation of IT change management throughout the SANPC and Legacy entities.

Evaluation Criteria	Document as Evidence	Score	Weighting %
Bidders' methodology/approach covers all the above six (6) elements comprehensively.	Detailed methodology and IT Change Management	5	30%
Bidder's methodology/approach covers all the above six (6) in a non-comprehensive way.		3	
Bidder's methodology/approach is poor (i.e., covers less than six (6) elements above		1	
Bidder submitted no project approach.		0	

2.3 EXPERIENCE OF THE TEAM LEAD

The bidder's team lead must have experience to lead executions of IT transformation projects across the project delivery lifecycle.

The bidders must, as part of their proposal, submit the following:

- Proposed project structure and composition of the proposed team, clearly outlining the main disciplines/ allocated team of this project and the key personnel responsible for each specialty/workstream and architecture domains indicated in the Scope of Work.
- **Name of the team lead, CV of the team lead**, and the CV must highlight the team lead's qualifications, number of years of relevant working experience, areas of experience/ competencies relevant to the tasks and objectives of this project as outlined in the scope of work.
- List of a minimum of two (2) similar past projects their team lead led in the past

Note: the following scoring matrix will be used to evaluate this criterion:

Evaluation Criteria	Document as Evidence	Score	Weighting %
Bidder's team lead has 10 and more years of relevant experience including a minimum of two (2) similar past projects	CV of the project lead	5	20%
Bidder's team lead has >6 but less than 10 years of relevant experience including a minimum of two (2) similar past projects		4	
Bidder's team lead has 6 relevant years of experience including a minimum of two (2) similar past projects		3	
Bidder's team lead has >4 but less than 6 years of relevant experience a including minimum of two (2) similar past projects		2	
Bidder's team lead has 4 years of relevant experience including a minimum of two (2) similar past projects		1	
Bidder's team lead has < 4 years of relevant experience including a minimum of two (2) similar past projects		0	



2.4 EXPERIENCE OF THE KEY PERSONNEL (i.e., ARCHITECTS)

The bidder's support team must have relevant qualifications, skills and experience in designing and implementing IT transformation. The proposal must clearly indicate which domain each resource will be assigned to.

- **Names of the architects, and their CVs** must highlight their qualifications, number of years of relevant working experience, and areas of experience/ competencies relevant to the tasks and objectives of this project as outlined in the scope of work.

Note: the following scoring matrix will be used to evaluate this criterion:

Evaluation Criteria	Document as Evidence	Score	Weighting %
Bidder's architects have 10 and more years average combined experience	CVs of key personnel	5	15%
Bidder's architects have >7 years but less than 10 average combined experience		4	
Bidder's architects have 7 years average combined experience		3	
Bidder's architects have >5 years but < 7 years average combined experience		2	
Bidder's architects have 5 years average combined experience		1	
< 5 years average combined experience		0	



2.5 PROJECT PLAN

The Bidder must provide a comprehensive project plan outlining the **critical milestones and timelines related to this work assignment from inception to completion, including a risk management approach.**

It must be noted that the project is planned to be executed over an estimated period of not three (3) months. As such the project plan must be defined for the project to be implemented within a three (3) months period.

However, if the project plan definition exceeds three (3) months, then the bidder must provide and articulate reasons for the plan.

Note: the following scoring matrix will be used to evaluate this criterion:

Evaluation Criteria	Document as Evidence	Score	Weighting %
Bidder provided a comprehensive project plan adequately indicating critical milestones and timelines including a planned roadmap, and risk management approach.	Project Plan	5	10%
Bidder provided a less comprehensive project plan		3	
Bidder submitted a poor project plan		1	
Bidder submitted no project plan		0	



3. Phase 3: Evaluation on oral presentation

Bidders that meet phase 1 and phase 2 requirements will advance to oral presentation evaluation.

The bidder must prepare an oral presentation and will be given one (1 hour) to present it to Bid evaluation committee. The presentation must demonstrate a thorough understanding of the objectives and scope of work, including displaying the relevant competencies and experience.

At a minimum, the presentation must cover the following aspects:

- Company experience in implementing IT transformation/similar projects.
- Key competencies.
- Design and Implementation Methodology.
- Project Plan, including planned roadmap, milestones, and risk management approach.

Evaluation Criteria	Document as Evidence	Score	Weighting %
Bidder provided a Comprehensive presentation adequately addressing critical aspects of the scope of work.	Oral Presentation	5	100%
Bidder presented a less comprehensive presentation addressing some aspects of the scope of work		3	
Bidder provided a generic presentation		1	
No presentation provided.		0	

Failure to meet 60% will lead to the bidder being disqualified from further evaluation.



4. Phase 4: Commercial evaluation (Price and Specific goals scoring)

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individuals (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

Tenders must submit their B_BBEE certificate issued by an authorized body or person or a B-BBEE affidavit to claim preference points.

- The points scored for the specific goal must be added to the points scored for price, and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals. If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.